SOVEREIGN HILL LEARNING

WHAT TO DO IN AN EMERGENCY

IN AN EMERGENCY YOU AND YOUR STUDENTS WILL:
- Hear alarms
- Be instructed to evacuate by staff/wardens

EVACUATE TO ASSEMBLY POINT NEAR THE POST OFFICE LAKE
(see teacher map)

CONDUCT A ROLL CALL AND TURN ON YOUR MOBILE PHONE

ROLL CALL INCORRECT

IF MISSING PERSON:
REPORT TO WARDEN OR SOVEREIGN HILL LEARNING STAFF IMMEDIATELY, INDICATING THEIR LAST KNOWN LOCATION.

CALL SOVEREIGN HILL ON 5337 1100

IF ANYONE ON YOUR EXCURSION IS INJURED CALL 5329 2333

ROLL CALL CORRECT

INFORM SOVEREIGN HILL WARDEN OF YOUR LOCATION AND ADVISE YOUR SCHOOL PRINCIPAL OF THE SITUATION

WAIT FOR FURTHER INSTRUCTION